



Army Institute of Management
(ISO 9001:2015 Certified)
Plot No III B/11, Action Area III
Major Arterial Road
New Town, Rajarhat
Kolkata-700160
Website: www.aim.ac.in

0037/3/GEN/AIM/2024-25/01

13 Sep, 2024

CALL FOR QUOTATION:

**Comprehensive Maintenance Contract of 05 Nos of Ro System
At AIMK Administrative Block**

1. Sealed quotations are invited from interested vendors for Annual Maintenance Contract (AMC) of the following **05** Numbers of **Blue Star** RO Water Purifier Systems installed at the Administrative building of Army Institute of Management Kolkata (AIMK):

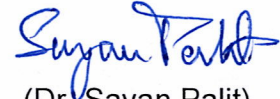
Sl. No	Make	Model Number	Quantity
1	Blue Star	PF5BA1809002593	01
2	-Do-	PR4MA1C170900028	01
3	-Do-	GE4BL2R200900880	01
4	-Do-	GE3BL2R10200387	01
5	-Do-	GE4BL2R10200020	01
		TOTAL	05

2. The scope of work is enclosed in "Appendix A" with this call for quotation.
3. The terms and conditions will be as under :-
- Quotation should be submitted in Tender Box in a sealed envelope on Company's original letterhead with office seal and signature of authorized signatory with full name, designation & contact number. Photocopy or scanned letterhead is not acceptable.
 - Only qualified individuals or firms with prior experience in similar work should submit quotations.
 - GST / other tax applicable, if any, should be clearly specified.
 - The following documents must be enclosed as signed photocopies with the quotation :-
 - Trade License
 - GST Registration document
 - PAN / TAN
 - The selected vendor will be required to present original documents for verification before the issuance of a work order.

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(f) The payment will be made by the Army Institute of Management Kolkata, upon successful agreement of terms and conditions regarding the specified contract.

4. Last date for submission of quotation is 21 Sep 2024 (12:00 hours).
5. For any query and clarification, please contact the undersigned.



(Dr. Sayan Palit)
Presiding Officer
AIM, Kolkata
Mob. No. 9830524320



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Appendix 'A'

SCOPE OF WORK:

Comprehensive Maintenance Contract of 05 Nos of Ro System At AIMK Administrative Block

1. General Maintenance and Inspection

- Regular check-up and inspection of the RO system
- General cleaning of the unit and surrounding area
- Submission of a performance report after each visit

2. Filter and Membrane Maintenance

- Replacement of all kinds of filters, including pre-filters, carbon filters, and post-filters
- Chemical cleaning of cartridges and membranes as required
- Replacement of membranes to ensure optimal performance

3. Component Repair and Replacement

- Repair and replacement of essential components such as compressors, thermostats, transformers, relays, and other worn-out parts
- Replacement of electronic parts like water pumps, UV chambers, and displays

4. Consumables and Chemicals

- Provision of anti-scaling chemicals and other necessary consumables for the proper functioning of the RO system
- Free replacement of consumables such as cartridges, candles, post-carbons, and membranes during the contract period

5. Breakdown Maintenance

- Prompt response to any complaints or breakdowns within 48 hours of reporting
- Penalty for delayed response:
 - 48 hours to 4 days: INR 200
 - 5 to 7 days: INR 500
 - Beyond 7 days: INR 1000

6. Preventive Maintenance

- Scheduled preventive maintenance visits, with a minimum of 24 visits per year.
- Additional visits as required to ensure the system's optimal performance.


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7. Reporting and Documentation

- Detailed reporting of each maintenance visit, including work performed and parts replaced
- Maintenance of a logbook for all activities carried out under the AMC

8. Terms and Conditions

- The contract covers both preventive and breakdown maintenance
- The service provider must have a minimum of two years of experience in similar work
- The contract period is for one year, with the possibility of renewal based on performance



(Dr. Sayan Palit)
Presiding Officer
AIM, Kolkata