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0037/AIM/KINDLER/CL/23-24

29 Feb, 2024

CALL FOR QUOTATION FOR PRINTING OF KINDLER, JOURNAL OF AIMK

1. Army Institute of Management is intending to print its Journal, **Kindler** Vol XXIII (approx. 175 pages). The format of the Journal has to be strictly maintained and the same could be checked at: https://kindler-aim.ac.in/current_issue. Presiding Officer may be contacted at 9831190934 for a sample hard copy of a previous issue of the Journal.
2. You are requested to forward your offer for **50 copies**. Unit price should also be quoted. GST is to be indicated separately.
3. Once the work order is issued, softcopy (in pdf format) of the said issue must be emailed to the Chief Editor, Kindler at **kindler@aim.ac.in** and **protik.basu@aim.ac.in** within 5 working days.
4. Project Timeline: **Within 2 weeks** from receipt of Work Order.
5. Submission Guidelines & Requirements
 - Firms with prior experience in printing of journals/magazines/newsletters should submit proposals in response to this Call for Quotation. Documentary proof of such previous credential is to be submitted along with the quotation.
 - Quotations must be on original letterhead and ink-signed by an authorized representative of the firm.
 - Quotations must be valid for **60 days**.
 - **PAN/TAN/TIN/Trade License/Registration details of Vendor must be mentioned in the quotation. Photocopies of PAN Card, Trade License and GST Number must be attached with the quotation.**

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6. Payment Terms: Payment will be made by Army Institute of Management Kolkata as follows:
 - 100% within 30 days after checking the correctness of the supplied goods.
7. You are requested to forward your quotation in a single sealed envelope addressed to **'The Presiding Officer, AIM Kolkata, Board for PRINTING OF KINDLER, JOURNAL OF AIMK.'** The sealed envelope has to be dropped in the Tender Box, kept at the Reception of Army Institute of Management Kolkata, Rajarhat campus latest by **15 March, 2024** within **1400 hrs.** Any quotation received after this may be rejected at the discretion of the Presiding Officer.
8. For any query, please contact the undersigned.



(Dr. Protik Basu)
Presiding Officer