



**Army Institute of Management**  
(ISO 9001:2015 Certified)  
Plot No III B/11, Action Area III  
Major Arterial Road  
New Town, Rajarhat  
Kolkata-700160  
Website: [www.aim.ac.in](http://www.aim.ac.in)

0037/3/GEN/AIM/2024-25/01

19 Sep, 2024

**CORRIGENDUM:**

**Comprehensive Maintenance Contract of 05 Nos of RO System  
at AIMK Administrative Block**

1. Reference: AIM Call for Quotation No 0037/3/GEN/AIM/2024-25/01 dated 13 Sep, 2024
2. Hereby, this is to notify that the Board has made some changes in the Scope of Work and also decided to extend the last date of submission of quotations till **24 Sep 2024 (12:00 hours)**.
3. The revised Scope of Work is enclosed herewith as "Appendix A".
4. For any further query and clarification, please contact the undersigned.

(Dr. Sayan Palit)  
Presiding Officer  
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**Appendix 'A'**

**REVISED SCOPE OF WORK:**

**Comprehensive Maintenance Contract of 05 Nos of RO System  
at AIMK Administrative Block**

**1. General Maintenance and Inspection**

- Regular check-up and inspection of the RO system
- General cleaning of the unit and surrounding area
- Submission of a performance report after each visit

**2. Component Repair and Replacement**

- Replacement of electronic parts like water pumps and all kinds of filters, including pre-filters, carbon filters, and post-filters
- Chemical cleaning of cartridges and membranes as required
- Replacement of membranes to ensure optimal performance

**3. Consumables and Chemicals**

- Free replacement of consumables such as cartridges, candles, post-carbons, and membranes during the contract period

**4. Breakdown Maintenance**

- Prompt response to any complaints or breakdowns **within 48 hours** of reporting
- Penalty for delayed response:
  - 48 hours to 4 days: Rs. 200.00
  - 5 to 7 days: Rs. 500.00
  - Beyond 7 days: Rs. 1000.00

**5. Preventive Maintenance**

- Scheduled preventive maintenance visits, with a minimum of **12 visits per year**.
- Additional visits as required to ensure the system's optimal performance.

**6. Reporting and Documentation**

- Detailed reporting of each maintenance visit, including work performed and parts replaced
- Maintenance of a logbook for all activities carried out under the AMC

**7. Terms and Conditions**

- The contract covers both preventive and breakdown maintenance

- The service provider must have a minimum of **2 (two) years** of experience in similar work
- The contract period is for one year, with the possibility of renewal based on performance



(Dr. Sayan Palit)  
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