

ARMY INSTITUTE OF MANAGEMENT, KOLKATA

MINUTES OF IQAC MEETING

1. A meeting of the members of IQAC was held on 18 Nov 2019 (Monday) at 3.30 P.M. at the Institute's conference room
2. The meeting was chaired by Maj Gen (Retd). A.K. Sapra (Director & Chairman IQAC, Army Institute of Management, Kolkata)
3. Following members attended the meeting:

Dr. Malini Majumder	Teaching Member
Prof. Protik Basu	Teaching Member
Dr. Somarata Guha Chakrobarty	Teaching Member
Dr. Deblina Chatterjee	Teaching Member
Ms Soma Banerjee	Alumni Representative
Ms Riti Mishra	Student Representative
Prof. Sougata Majumder	Coordinator, IQAC

4. Distinguished members discussed in depth the current status on following agendas:

(a) Welcome of Director Sir as new chairman of IQAC

Director was heartily welcome by all the members of the committee.

(b) Briefing on NAAC and IQAC

Prof Protik Basu and Prof Sougata Majumder briefed chairman on NAAC and IQAC.

- Prof Protik Basu abreast the entire committee regarding NAAC accreditation process for cycle 2, as AIM is at the verge of completion of validity period of NAAC accreditation. Chairman in principal given a nod to proceed for the cycle 2 accreditation process. Further he requested Prof Basu to submit the list of NAAC accredited colleges which are at par with AIM and also asked to review the NAAC Peer Tem report to overcome the short coming within a week.
- Prof Sougata Majumder highlighted the functionality of IQAC and its rules and regulation to the chairman along with the process of submission of AQAR report. Chairman asked coordinator to have one meeting of IQAC in every quarter and to prepare an event calendar for IQAC.

- Chairman requested IQAC coordinator to maintain an attendance register from the next meeting onward for keeping track of members' participation and for future references.
- Chairman proposed to conduct a workshop/seminar/conference solely sponsored by IQAC on quality. IQAC coordinator will seat with teaching members of IQAC and finalize the modality of execution for the same.

(c) Appointment of new members

Dr Ravi Chatterjee and Prof Surajit Malakar being replaced by Prof. Asmita Basu and Dr Somarata Guha Chakrobarty as new teaching member of the committee with the consensus of all the member of the committee

(d) Any other matter with permission of chair

- Ms Soma Banerjee, Alumni representative shows her concern toward quality of students being admitted in the college. Lot of deliberation took place on it between chairman, alumni representative and Dr Malini Majumdar, teaching member. The entire committee is of opinion that this issue is not with our college only, it is in all colleges. Dr Malini Majumder mentioned that our hands are tightened up because of lesser number of applications that we get to fill up our seats.
- Chairman requested Dr Malini Majumder to develop a format for alumni feedback and parents' feedback in consultation with him.
- Ms Soma Banerjee intimated the entire committee regarding alumni meets in Kolkata on 21st Dec 2019. Chairman welcomes the initiative and assured to give all kind of support for the event. Further he requested Ms Soma Banerjee to be in touch with Dr. Malini Majumder for finalizing the dates and other requirement.

(e) The meeting ended with thanks to the chair.



(Prof Sougata Majumder)
Coordinator - IQAC
For Chairman - IQAC

IQAC/Minute/01/19-20
IQAC Office

20 Nov 19

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