

## ARMY INSTITUTE OF MANAGEMENT, KOLKATA

### MINUTES OF IQAC MEETING

1. A meeting of the members of IQAC was held on 28 September 2016 (Wednesday) at 3.30 P.M. at the Institute's library reading room
2. The meeting was chaired by Maj Gen (Retd) Dr. S.C.Jain (Director & Chairman IQAC, Army Institute of Management, Kolkata)
3. Following members attended the meeting:

Dr. Malini Majumdar	Member, Institute Managing Committee
Dr. Ravi Chatterjee	Assistant Professor, Teaching Member
Prof. Protik Basu	Associate Professor, Teaching Member
Ms. Gaurika Bhardwaj	Student Representative
Mrs. Soma Banerjee	Alumni & Director, Data Brio Academy
Prof. Sougata Majumder	Coordinator, IQAC

4. In order to improve academic performance of the Institute the distinguished members discussed in depth the current status on following agendas:
  - a) Arranging a seminar/conference/workshop/symposium on quality by IQAC at national/international/state/institute level.
  - b) To focus on research and consultancy domain
5. The members recommended the following suggestions to be implemented:
  - (a) Arranging a seminar/conference/workshop/symposium on quality by IQAC at national/international/state/institute level.
    - Respective subject coordinator must take initiative
    - All coordinators should be the part of IQAC Committee.
    - Prof. Rajib Bhattacharya being the Subject Coordinator – Finance, was recommended to be inducted as teaching member in the committee
    - Subject Coordinators can join hand with other coordinator in organizing any aforesaid event.
    - Mrs. Soma Banerjee was requested to help institute on organizing seminar/ symposium on quality.
    - All members agreed to organize any event on Quality.

(b) Focus on research and consultancy

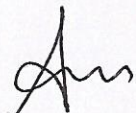
- Members are all in consensus that research and consultancy is the area where Institute needs serious improvement.
- Dr. Swapna Dutta Khan is working on analyzing the core expertise of the institute in which institute can do consultancy.
- Dr. Ayan Chatterjee is entrusted with the responsibility of expediting the research activities in institute.

(c) Misc

- Ms. Gourika Bhardwaj, Student Representative requested on behaves of students to have a proper GD and Interview room for the campus placement.
- Members decided to convert one of the vacant rooms in the faculty block as room for GD and Interview.
- Further chairman said if required any room in the newly renovated boys hostel can be used as an interview room. As placement is the top priority of the Institute.

(d) The meeting ended with thanks to the chair

IQAC/Minute/01/16-17  
IQAC Office

  
(Prof Sougata Majumder)  
Coordinator - IQAC  
For Chairman - IQAC

29 Sep 16

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