



Army Institute of Management
(ISO 9001:2015 Certified)
Plot No III B/11, Action Area III
Major Arterial Road
New Town, Rajarhat
Kolkata-700160
E-mail : aimk@awesindia.edu.in
Website : www.aim.ac.in

0037/CFQ/AIM/AUD/25-26/01

08th September 2025

(Vendor/ Firm Concerned)

CALL FOR QUOTATION: SELECTION OF SUITABLE VENDOR FOR PURCHASE OF LADDER AT ARMY INSTITUTE OF MANAGEMENT, KOLKATA

1. Army Institute of Management, Kolkata (AIMK) invites sealed quotations from the vendor to purchase a ladder with side rails and a hinged platform, preferably with a safety belt. It must be able to move on the wheels of the front legs by lifting the rear legs to be delivered at the AIMK auditorium at the AIMK administrative building.

S No	Items	Size	Cost/ Piece	Remarks
(a)	Aluminum Telescopic Small Wheeled Ladder	Height – 18 – 32 ft.		

2. Interested vendors are requested to submit their sealed quotations in the Tender Box located at the reception of the Administrative Building, AIMK. The submission must be on the company's official letterhead, include the office seal and signature of the authorised signatory, and provide their full name, designation, contact number, and email ID. All submissions should be made no later than 1200 hours on 18th September 2025.
3. Quotations must be submitted only during working hours (09:30 AM to 4:30 PM), and you must record the date of submission in the register located at the reception area. It is a mandatory requirement for the acceptance of quotations. Quotations without the entry in the register will be rejected. Quotes sent through Speed Post will also be accepted.

4. Please address the quotations as under –

“The Presiding Officer, Board for Purchase of Ladder at Army Institute of Management, Kolkata”
Army Institute of Management
Plot No. III, Action Area III,
Major Arterial Road
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Kolkata - 700160

5. One organization/ person/representative is allowed to submit one quotation only.



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6. The self-attested copies of the following documents must be enclosed with quotation –
 - a) Details of registrations
 - b) PAN/ TAN Card
 - c) GST Registration Certificate
 - d) Credentials of previous work
 - e) Bank details
7. Before submitting your quotation, it is recommended that you visit or contact AIMK to gain a better understanding of the requirements.
8. **Last date for submission of the quotation is 18th September, 2025, by 1200 hours.** Bids will be opened at 12:30 P.M. on 18th September 2025 in the office of the Register, AIMK. AIMK bidders or their authorized representatives are welcome to be present at the time of tender opening.
9. Any tender received after 1200 hours on 18th September 2025 will be rejected at the discretion of the Presiding Officer.

Aniruddha Kundu
Presiding Officer
Board of Officers
Army Institute of Management, Kolkata