

ADMISSION INSTRUCTIONS (2026-28)

Warm greetings from Army Institute of Management Kolkata!

All applicants are hereby requested to follow the guidelines, given below, on how to fill the online admission application form.

1. Please click the link **“CLICK HERE TO APPLY”**, (**scroll message appearing at the top**) in the home page of our official website (<https://aim.ac.in/>). Alternatively, you may go to the “Admission” tab & click **“APPLY ONLINE”**.
2. Please click the **“Signup”** button to enter your basic details & submit, after which a new page will open that'll have the **“New Admission Enquiry”** button.
3. Please click **“New Admission Enquiry”** button (Highlighted in blue colour).
4. Please submit your enquiry form after filling in all the fields.
5. Please note the Enquiry Reference Number displayed on your screen & click **“Back”** button in the right top corner, after which a new page will open that'll have the **“Fill An Admission Form”** button.
6. Please click **“Fill An Admission Form”** button (Highlighted in blue colour) to fill the admission form. (The admission form is enabled with auto save feature which'll help you to fill in the form in case you're unable to fill it at one go). The filled in admission form needs to be submitted after which a new page will open that'll contain **Application Reference Number** & the **payment button**.
7. After submitting the filled-in admission form, please note down the **Application Reference Number**.
8. You need to pay the admission application amount by clicking the **payment button**, highlighted in green colour.
9. The following documents are required to be uploaded at the time of applying online:
 - A. Photograph (JPEG file; 200KB)
 - B. Aadhaar Card (PDF; 200KB) [Insert **space** after every 4th digit while entering Aadhaar number]
 - C. PAN Card (PDF; 200KB)
 - D. CAT Score Card (PDF; 200KB)
 - E. Graduation Marksheet (Last Semester / Year attended) or Graduation Certificate [PDF; 200KB]
 - F. Certificate of Gallantry Award (If Applicable) (PDF; 200KB)
 - G. Certificate - 1 / 2 / 3 (For the ward of Army/ Navy/ AirForce Person) (PDF; 200KB)
 - H. Photocopy of PPO (For the ward of retired Army/ Navy/ AirForce Person) (PDF;

200KB)

I. Signature (JPEG file; 200KB)

J. Class 10 mark sheet (PDF; 200KB)

K. Class 12 mark sheet (PDF; 200KB)

L. Certificate of participating in extracurricular activities (PDF; 200KB)

M. Certificate of participating in sports- International/national/state level only (PDF; 200KB)

Please prepare these documents as per the file type & size. So that it'll be easier & convenient for you at the time of applying online.

- In case of any help regarding the process, you may reach us at:
7980010533 // 9748207727 // 6289378015
